



## UJI Pre-enrolment Application Walkthrough

Document Identification			
Status	Final	Due Date	03/12/2021
Version	1.0	Submission Date	01/12/2021

Related WP	WP4.1	Document Reference	
Related Deliverable(s)		Dissemination Level (*)	PU
Lead Participant	UJI	Lead Author	
Contributors		Reviewers	

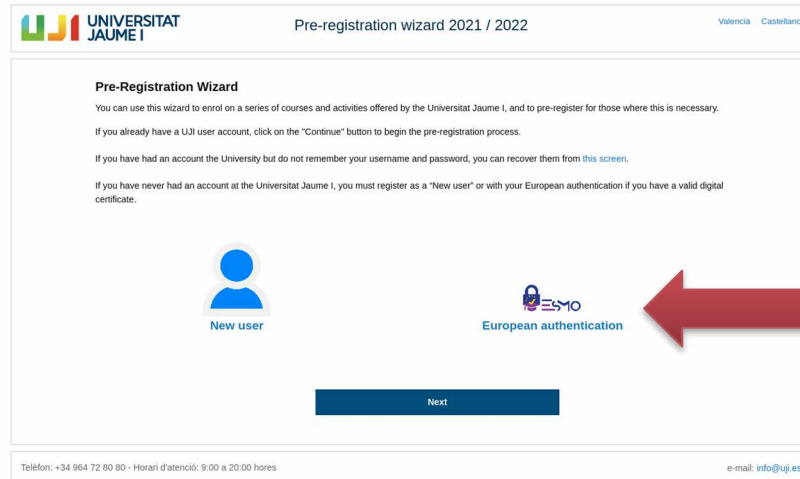
Keywords :

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		Status:	Final

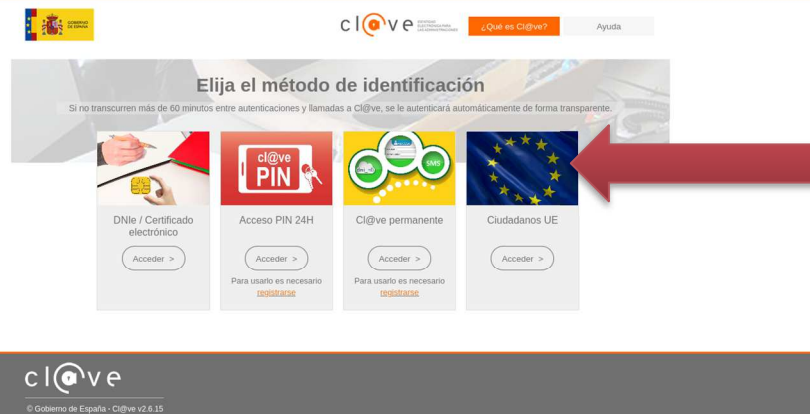
# 1 User Access with eIDAS

Please, follow the instructions below and the ones in the next section to apply for a study programme. If you are a test user you will first need to be whitelisted to get access, so please, proceed with this section and read the special instructions for testers at the end of the section (Section 1.1).

Access the pre-enrolment service at <https://preinscripcio.uji.es/> and click on the **European Authentication** button.



Click on **EU Citizen** identity provider button.



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Select your country of origin on the drop-down menu.

Un proveedor de servicios español ha solicitado que se identifique usando un eID de otro país fuera de España. Por favor, seleccione el país desde donde se emitió su eID.

España Login Cancelar

No encuentro el país de mi eID  
Si el país que emitió su eID no está disponible puede que todavía no haya sido notificado. Sin embargo, esto no significa que no esté disponible en el futuro. Consulte más información sobre las notificaciones bajo el Reglamento eIDAS.

Accesibilidad

From this point on, you need to follow the eIDAS authentication process in your country of origin. Please, refer to the documentation on the matter. Here we will display the process for the Spanish Identity Provider, for the sake of completeness.

Identificación con DNle

Por favor, introduzca su DNI electrónico en el lector y pulse el botón Confirmar.

Confirmar Cancelar

Accesibilidad

Por favor, confirme que desea enviar la siguiente información al proveedor de servicios europeo pulsando el botón Enviar.

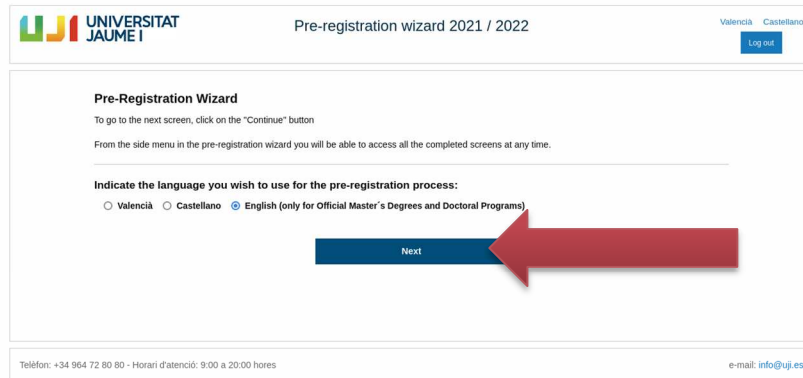
Apellidos: APELLIDOPRIMERO APELLIDOSEGUNDO  
Nombre: NOMBRE  
Identificador Nacional: 99999142H  
Fecha de Nacimiento: 01/01/2000

Enviar Cancelar

Accesibilidad

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When you get redirected back to the application, you will see the following screen. Select the language you want to use for the application and click **Next**.



Now select **Master's Degree Pre-Registration** button



**If this does not display the course you want to apply for**, you are outside of an official enrolment period. Otherwise, proceed to **Section 2** of this document.

## 1.1 Special consideration for testers

If the step above does not display any courses, we are outside of an official pre-enrolment period.

This service can only be accessed during the official periods when the students can apply for an opening in the offered courses, which happen at different times of the year, depending on the nature of each study programme.

To facilitate access to real production testing of the application with focus groups outside of the official application periods, UJI will enable the dummy course pre-enrolment line whenever an official enrolment is not available, but to access this line you need to be whitelisted.

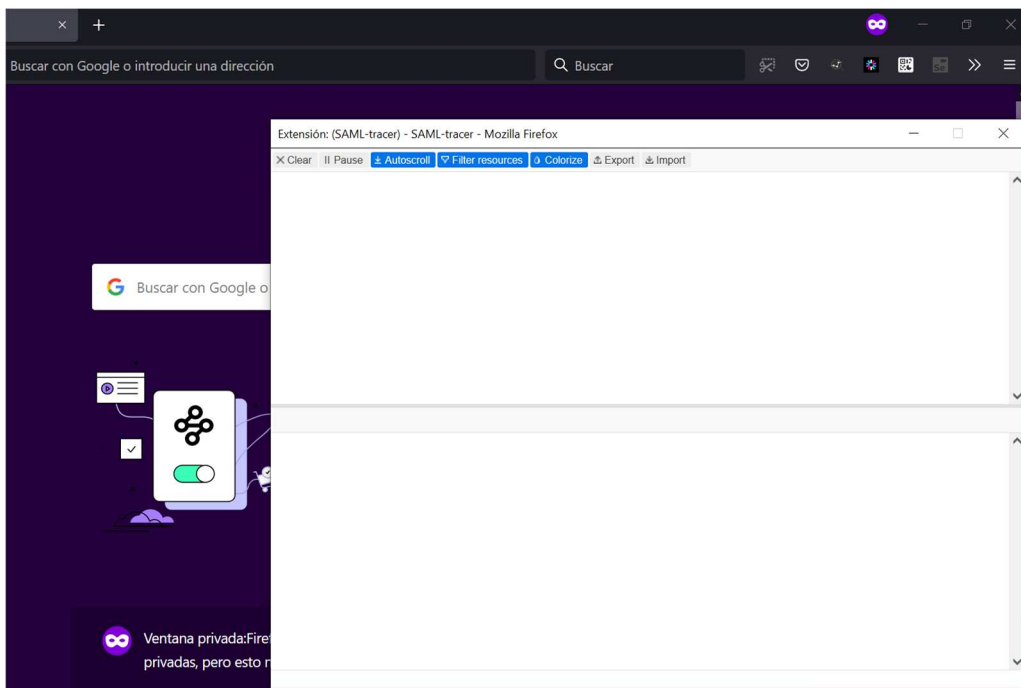
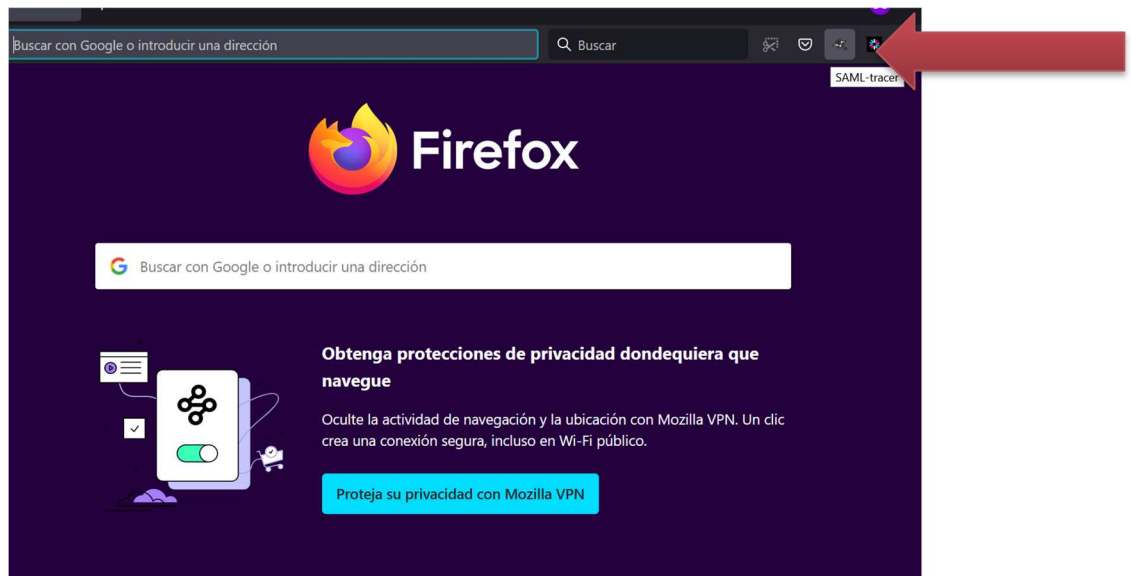
If you are a test user, please, perform the actions describe in section 1 again, but before that, please:

1. Make sure you are using [Firefox](#) or [Chrome](#) web browsers

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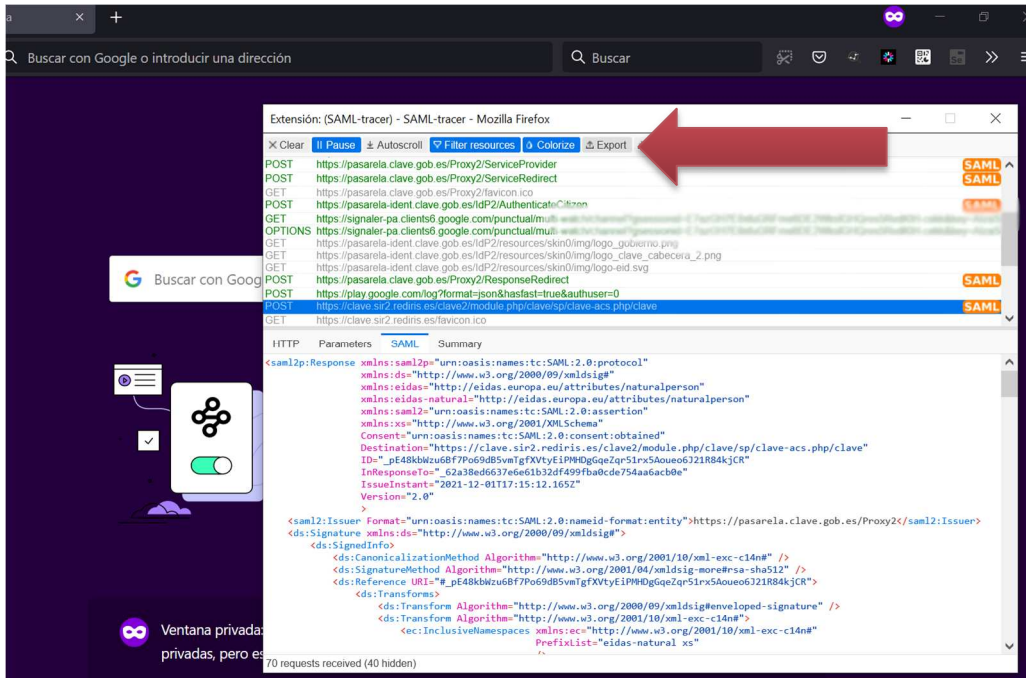
2. Install SAML Tracer extension and open it:

- a. [Firefox](#)
- b. [Chrome](#)

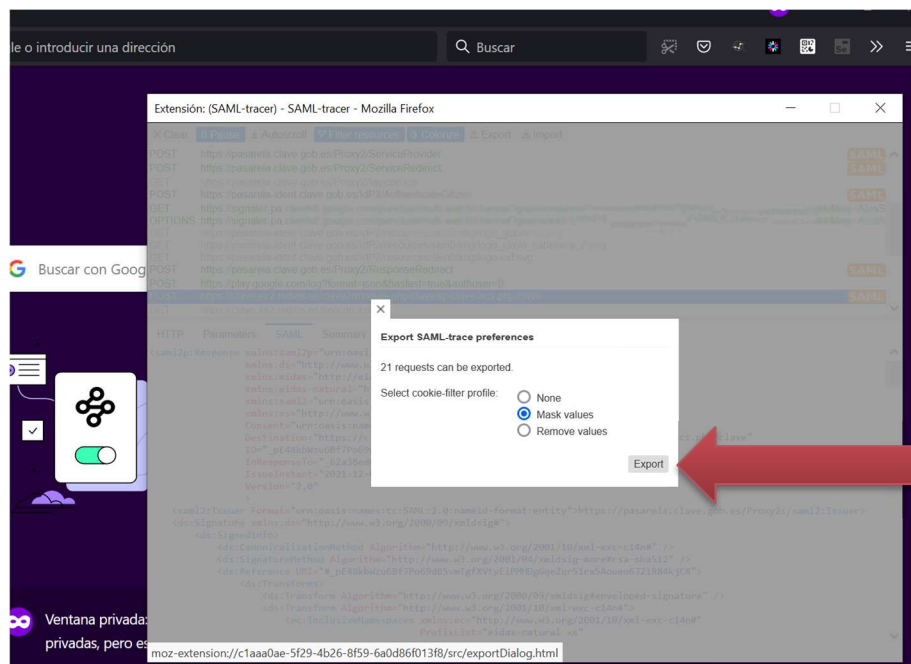


3. Perform the section 1 steps while the SAML Tracer window is open. It will fill with log entries as can be seen below. When you are done, click the export button.

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4. Finally, click export and this will download a file named SAML-tracer-export-....json.



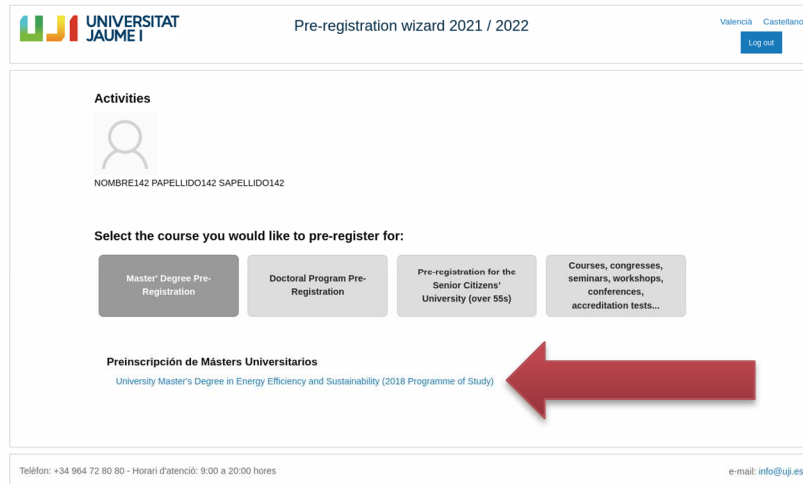
5. E-mail the exported file to the individual who asked you to perform the test, so your user can be whitelisted. You will be notified when you can repeat (and now complete) the test.

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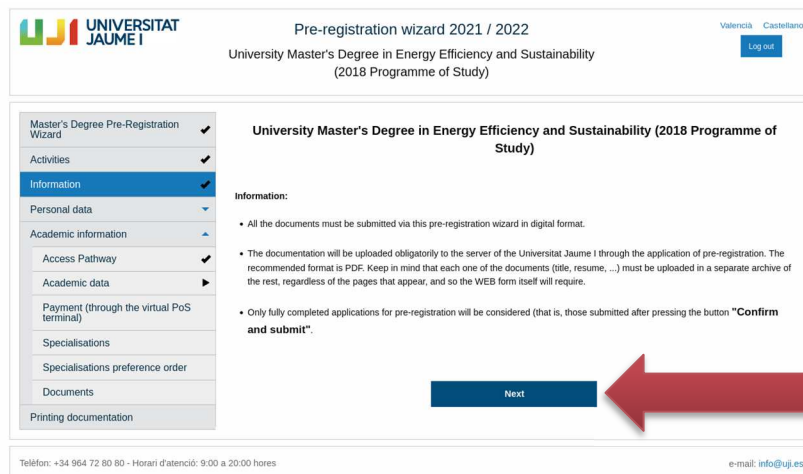
## 2 Pre-enrolment Service Walkthrough

Before performing the following steps, **you need to complete section 1 steps.**

When you click on the **Master's Degree Pre-Registration** button, a list of the available courses will show. Click on the course of your choice.

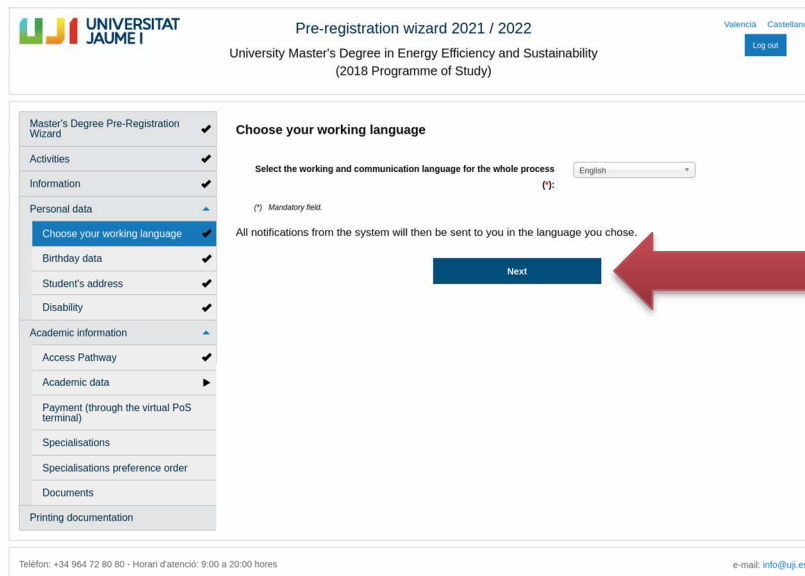


This is an information screen about the data treatment and other considerations. Click next.



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Now select the language you prefer to receive your notifications on and click next.



UNIVERSITAT JAUME I

Pre-registration wizard 2021 / 2022  
University Master's Degree in Energy Efficiency and Sustainability  
(2018 Programme of Study)

Valencià Castellano [Log out](#)

**Choose your working language**

Select the working and communication language for the whole process  (\*)

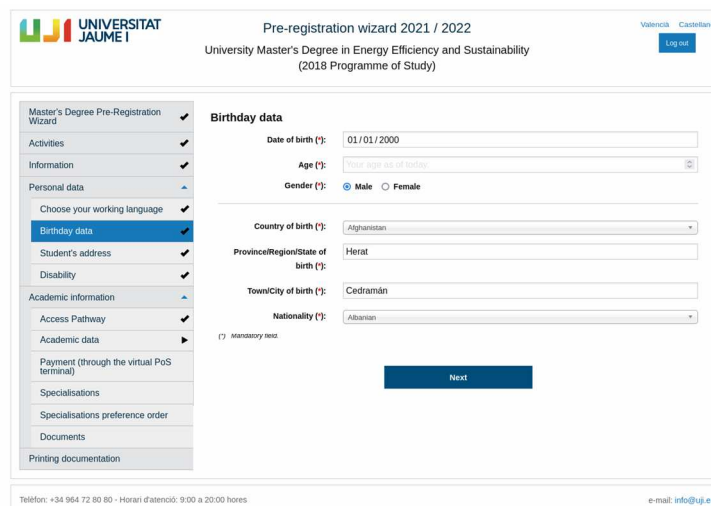
(\*) Mandatory field.

All notifications from the system will then be sent to you in the language you chose.

[Next](#)

Teléfono: +34 964 72 80 80 - Horari d'atenció: 9:00 a 20:00 hores e-mail: info@uji.es

This is your personal information form. The birth date should be filled in through the eIDAS data. Fill in and click next. Keep doing the same in the upcoming forms.



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Pre-registration wizard 2021 / 2022  
University Master's Degree in Energy Efficiency and Sustainability  
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**Birthday data**

Date of birth (\*):

Age (\*):

Gender (\*):  Male  Female

Country of birth (\*):

Province/Region/State of birth (\*):

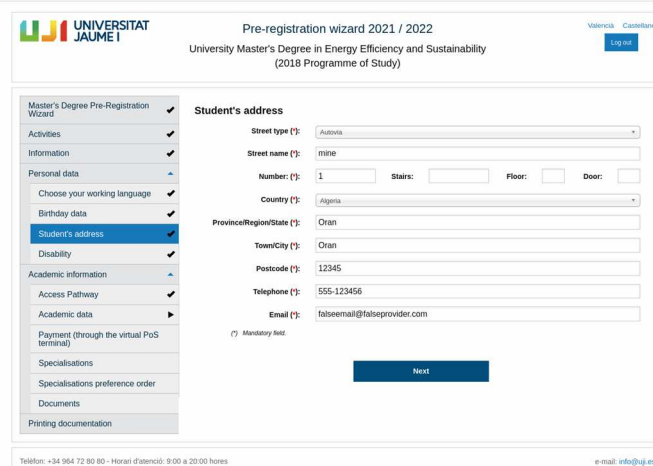
Town/City of birth (\*):

Nationality (\*):

(\*) Mandatory field.

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Teléfono: +34 964 72 80 80 - Horari d'atenció: 9:00 a 20:00 hores e-mail: info@uji.es



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**Student's address**

Street type (\*):

Street name (\*):

Number (\*):  Stairs:  Floor:  Door:

Country (\*):

Province/Region/State (\*):

Town/City (\*):

Postcode (\*):

Telephone (\*):

Email (\*):


(\*) Mandatory field.

[Next](#)

Teléfono: +34 964 72 80 80 - Horari d'atenció: 9:00 a 20:00 hores e-mail: info@uji.es

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Pre-registration wizard 2021 / 2022

University Master's Degree in Energy Efficiency and Sustainability  
(2018 Programme of Study)

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- Master's Degree Pre-Registration Wizard ✓
- Activities ✓
- Information ✓
- Personal data ▲
- Choose your working language ✓
- Birthday data ✓
- Student's address ✓
- Disability ✓
- Academic information ▲
- Access Pathway ✓
- Academic data ▶
- Payment (through the virtual PoS terminal)
- Specialisations
- Specialisations preference order
- Documents
- Printing documentation

### Disability

Do you have any kind of disability? (\*):  No  Yes

(\* Mandatory field)


[Next](#)

---

Telefón: +34 964 72 80 80 - Horari d'atenció: 9:00 a 20:00 hores

e-mail: [info@uji.es](mailto:info@uji.es)

In this form, **choose Pathway 3**, which is the one for EU Students. Click next



Pre-registration wizard 2021 / 2022

University Master's Degree in Energy Efficiency and Sustainability  
(2018 Programme of Study)

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[Log out](#)

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- Master's Degree Pre-Registration Wizard ✓
- Activities ✓
- Information ✓
- Personal data ▼
- Academic information ▲
- Access Pathway ✓
- Academic data ▶
- Payment (through the virtual PoS terminal)
- Specialisations
- Specialisations preference order
- Documents
- Printing documentation

### Access Pathway

Selecciona la via d'accés en funció de la titulació d'accés i el país d'expedició.

(\* Pathway 5 will only be active for access to a double / Erasmus + / Erasmus Mundus master's degree.

- Pathway 1: For Universitat Jaume I degree holders.
- Pathway 2: For holders of official university degrees issued by other Spanish universities.
- Pathway 3: For holders of official university qualifications issued in a country from the European Higher Education Area (EHEA).
- Pathway 4: For holders of official university qualifications from countries outside the European Higher Education Area (EHEA).
- Pathway 5: For access to a double / Erasmus + / Erasmus Mundus master's degree.

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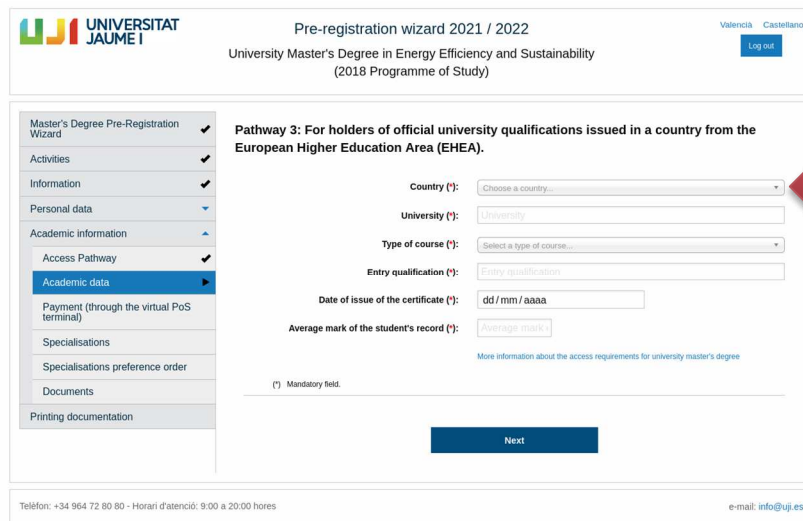
Telefón: +34 964 72 80 80 - Horari d'atenció: 9:00 a 20:00 hores

e-mail: [info@uji.es](mailto:info@uji.es)



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In this section you are asked to insert the academic info that enables you to access the programme. Here is where you can retrieve the data through DE4A. **Select the country where you obtained your undergraduate diploma.**



Pre-registration wizard 2021 / 2022  
 University Master's Degree in Energy Efficiency and Sustainability  
 (2018 Programme of Study)

Valencià Castellano  
 Log out

Master's Degree Pre-Registration Wizard ✓  
 Activities ✓  
 Information ✓  
 Personal data ▾  
 Academic information ▲  
 Access Pathway ✓  
 Academic data ▶  
 Payment (through the virtual PoS terminal)  
 Specialisations  
 Specialisations preference order  
 Documents  
 Printing documentation

**Pathway 3: For holders of official university qualifications issued in a country from the European Higher Education Area (EHEA).**

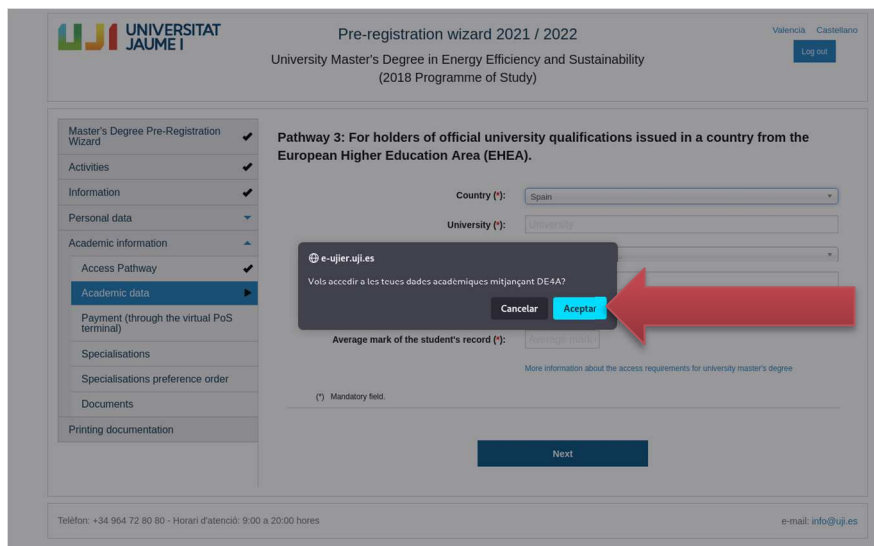
Country (\*): Choose a country...  
 University (\*): University  
 Type of course (\*): Select a type of course...  
 Entry qualification (\*): Entry qualification  
 Date of issue of the certificate (\*): dd/mm/aaaa  
 Average mark of the student's record (\*): Average mark

(\*) Mandatory field.  
 More information about the access requirements for university master's degree

Next

Telèfon: +34 964 72 80 80 - Horari d'atenció: 9:00 a 20:00 hores  
 e-mail: info@uji.es

If your country is in DE4A, you will be asked if you want to retrieve your data through DE4A. **Accept.**



Pre-registration wizard 2021 / 2022  
 University Master's Degree in Energy Efficiency and Sustainability  
 (2018 Programme of Study)

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 Log out

Master's Degree Pre-Registration Wizard ✓  
 Activities ✓  
 Information ✓  
 Personal data ▾  
 Academic information ▲  
 Access Pathway ✓  
 Academic data ▶  
 Payment (through the virtual PoS terminal)  
 Specialisations  
 Specialisations preference order  
 Documents  
 Printing documentation

**Pathway 3: For holders of official university qualifications issued in a country from the European Higher Education Area (EHEA).**

Country (\*): Spain  
 University (\*): University  
 Type of course (\*): Select a type of course...  
 Entry qualification (\*): Entry qualification  
 Date of issue of the certificate (\*): dd/mm/aaaa  
 Average mark of the student's record (\*): Average mark

(\*) Mandatory field.  
 More information about the access requirements for university master's degree


Next

Telèfon: +34 964 72 80 80 - Horari d'atenció: 9:00 a 20:00 hores  
 e-mail: info@uji.es

e-ujer@uji.es  
 Vols accedir a les teves dades acadèmiques mitjançant DE4A?  
 Cancelar Acceptar

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Now you are on the DE4A specific application. You are informed of the procedure and the data treatment (which you can always reject to provide the data using the common procedure), which evidence and where it will be requested (based on the selected country). **Choose Agree.**



European authentication

Evidence selection

Valencia Castellano

**Please read the following before proceeding**

By using this process, you can request academic information directly from its source repository and get it delivered to us, **Universitat Jaume I**.


- **Evidence to request:** Higher education diploma (urn:d4a-eu:CanonicalEvidenceType:HigherEducationDiploma)
- **Evidence source:** (MPTFP-SGAD) Secretaria General de Administraci3n Digital (iso6523-actord-ujis:9920:ess:2833002e)

You will be able to review the information, and can choose whether you want to use it or not. You are not required to request the information through this service. If you cancel, you will have the possibility to complete the procedure by submitting the required evidence manually as usual.

Note that this service is part of a pilot project. By selecting "Agree", you agree to participate in the pilot on a voluntary basis.

The information made available will only be used for the purposes of completing the procedure, and to monitor that the procedure was completed successfully.

The DE4A pilot has been co-financed by the European Commission. This pilot complies with the procedures of the Single Digital Gateway Regulation - Article 14 of the SDGR, that specifies the requirement for an explicit request. See <https://www.de-4a.eu/aboutproject> for further details.


DE4A Project co-financed by the European Union through Horizon 2020 research and innovation program, under G.A. No. 870635

Telephone: +34 964 72 80 80 - Business hours: 9:00 a.m. to 8:00 p.m.

e-mail: [info@uji.es](mailto:info@uji.es)

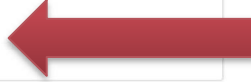
You will be redirected to the data provider of your country of origin. We add here the Spanish one for the sake of completeness. It will request a new eIDAS authentication. Again, follow the steps displayed in section 1.

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### Welcome to the Spanish Citizen Folder homepage

Here you can obtain the necessary evidence for your procedure.  
Previously, you'll have to authenticate in eIDAS to continue.

Authentication



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Connecting Europe Facility



Logo eID

España

### Identificación europea con eID extranjero

Un proveedor de servicios español ha solicitado que se identifique usando un eID de otro país fuera de España.  
Por favor, seleccione el país desde donde se emitió su eID.



#### No encuentro el país de mi eID

Si el país que emitió su eID no está disponible puede que todavía no haya sido notificado. Sin embargo, esto no significa que no esté disponible en el futuro. Consulte más información sobre las notificaciones bajo el Reglamento eIDAS.

[Accesibilidad](#)

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Evidence provided by the Spanish Data Intermediation Platform of the National State Administration,  
issued by Universitat Jaume I

### Application for a Higher Education Diploma

**Identified Citizen**

**Name:** Nombre  
**Personal identifier:** ES/ES/99999142H

Select the diploma required by your procedure

**Jaume I University**

HIGHER EDUCATION DIPLOMA

Degree in Computer Science Engineering (2001 Programme of Study)

The following information will be retrieved

<input checked="" type="checkbox"/> Title	<input checked="" type="checkbox"/> Degree	<input checked="" type="checkbox"/> Institution name
<input checked="" type="checkbox"/> Main field of study	<input checked="" type="checkbox"/> Mode of study	<input checked="" type="checkbox"/> Duration
<input checked="" type="checkbox"/> Scope	<input checked="" type="checkbox"/> Date of issue	<input checked="" type="checkbox"/> Place of issue

[Request Higher Education Diploma](#)



**Legal Info**

**Please read the following text before proceeding**

By using this process, you can request relevant information directly from us, and we'll provide you with the most current version that we have. You will be able to review the information, and can choose whether you want to use it or not. You are not required to request the information from us through this service. If you cancel, you will have the possibility of completing your procedure by searching for the information and submitting it manually. Note that this service is part of a pilot project. By selecting "Agree", you agree to participate in the pilot on a voluntary basis. You should only use the information that we make available to you for the purposes of completing the procedure, and to monitor that the procedure was completed successfully. See <https://www.de4a.eu/aboutproject> for further details.

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Evidence provided by the Spanish Data Intermediation Platform of the National State Administration,  
issued by Universitat Jaume I

### Application for a Higher Education Diploma

**Identified Citizen**

**Name:** Nombre  
**Personal identifier:** ES/ES/99999142H

Select the diploma required by your procedure

**Jaume I University**

**HIGHER EDUCATION DIPLOMA**

Degree in Computer Science Engineering (2001 Programme of Study)

The following information will be retrieved

<input checked="" type="checkbox"/> Title	<input checked="" type="checkbox"/> Degree	<input checked="" type="checkbox"/> Institution name
<input checked="" type="checkbox"/> Main field of study	<input checked="" type="checkbox"/> Mode of study	<input checked="" type="checkbox"/> Duration
<input checked="" type="checkbox"/> Scope	<input checked="" type="checkbox"/> Date of issue	<input checked="" type="checkbox"/> Place of issue

Request Higher Education Diploma

**Legal Info**

**Please read the following text before proceeding**

By using this process, you can request relevant information directly from us, and we'll provide you with the most current version that we have. You will be able to review the information, and can choose whether you want to use it or not. You are not required to request the information from us through this service. If you cancel, you will have the possibility of completing your procedure by searching for the information and submitting it manually. Note that this service is part of a pilot project. By selecting "Agree", you agree to participate in the pilot on a voluntary basis. You should only use the information that we make available to you for the purposes of completing the procedure, and to monitor that the procedure was completed successfully. See <https://www.de4a.eu/aboutproject> for further details.

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Connecting Europe Facility

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Evidence provided by the Spanish Data Intermediation Platform of the National State Administration,  
issued by Universitat Jaume I

Canonical Evidence

Higher Education Diploma

Issuing authority:

Jaume I University

The requested higher education certificate shall be submitted to the following authority:

(UJI) Universitat Jaume I de Castellón

Your personal details

IDENTIFIER	GIVEN NAME	FAMILY NAME	DATE OF BIRTH
99999142H	Nombre	ApellidoPrimer ApellidoSegundo	2000-01-01

Diploma details

TITLE	DEGREE	INSTITUTION NAME	MAIN FIELD OF STUDY
Degree in Computer Science Engineering (2001 Programme of Study)	Degree in Computer Science Engineering (2001 Programme of Study)	Jaume I University	<a href="http://data.europa.eu/snb/iscsed-f/0610">http://data.europa.eu/snb/iscsed-f/0610</a>

MODE OF STUDY	DURATION OF EDUCATION	SCOPE	DATE OF ISSUE	PLACE OF ISSUE
<a href="http://data.europa.eu/europass/learningScheduleType/fullTime">http://data.europa.eu/europass/learningScheduleType/fullTime</a>	PSY	352.0	2008-07-22	Castellon




Download the evidence in PDF

Retrieve

Legal Info

Please read the following text before proceeding

By using this process, you can request relevant information directly from us, and we'll provide you with the most current version that we have. You will be able to review the information, and can choose whether you want to use it or not. You are not required to request the information from us through this service. If you cancel, you will have the possibility of completing your procedure by searching for the information and submitting it manually. Note that this service is part of a pilot project. By selecting "Agree", you agree to participate in the pilot on a voluntary basis. You should only use the information that we make available to you for the purposes of completing the procedure, and to monitor that the procedure was completed successfully. See <https://www.de4a.eu/aboutproject> for further details.

**Evidence provided by the Spanish Data Intermediation Platform of the National State Administration,  
issued by Universitat Jaume I**

Canonical Evidence

**Higher Education Diploma**

**Issuing authority:**  
Jaume I University

**The requested higher education certificate shall be submitted to the following authority:**  
(UJI) Universitat Jaume I de Castellón

**Your personal details**

IDENTIFIER	GIVEN NAME	FAMILY NAME	DATE OF BIRTH
99999142H	Nombre	ApellidoPrimero ApellidoSegundo	2000-01-01

**Diploma details**

TITLE	DEGREE	INSTITUTION NAME	MAIN FIELD OF STUDY
Degree in Computer Science Engineering (2001 Programme of Study)	Degree in Computer Science Engineering (2001 Programme of Study)	Jaume I University	http://data.europa.eu/snb/isced-f/0610

MODE OF STUDY	DURATION OF EDUCATION	SCOPE	DATE OF ISSUE	PLACE OF ISSUE
http://data.europa.eu/euopass/learningScheduleType/fullTime	PSY	352.0	2008-07-22	Castellon

**Confirmation**


Do you want to send the displayed evidence to the Data Evaluator?

Retrieve
Reject

**Legal Info**


*Please read the following text before proceeding*

By using this process, you can request relevant information directly from us, and we'll provide you with the most current version that we have. You will be able to review the information, and can choose whether you want to use it or not. You are not required to request the information from us through this service. If you cannot, you will have the possibility of completing your procedure by searching for the information and submitting it manually. Note that this service is part of a pilot project. By selecting "Agree", you agree to participate in the pilot on a voluntary basis. You should only use the information that we make available to you for the purposes of completing the procedure, and to monitor that the procedure was completed successfully. See <https://www.de4a.eu/aboutproject> for further details.



**Co-financed by the European Union**  
Connecting Europe Facility

You will be redirected back to the DE4A client application, and you will see this screen while it waits for the evidence to be delivered.



European authentication


Evidence selection

Vale


---

**Request status:**

The request has been accepted. Waiting for your evidence.



The DE4A pilot has been co-financed by the European Commission. This pilot complies with the procedures of the Single Digital Gateway Regulation - Article 14 of the SDGR, that specifies the requirement for an explicit request. See <https://www.de4a.eu/aboutproject> for further details.



DE4A Project co-financed by the European Union through Horizon 2020 research and innovation program, under G.A. No. 870635

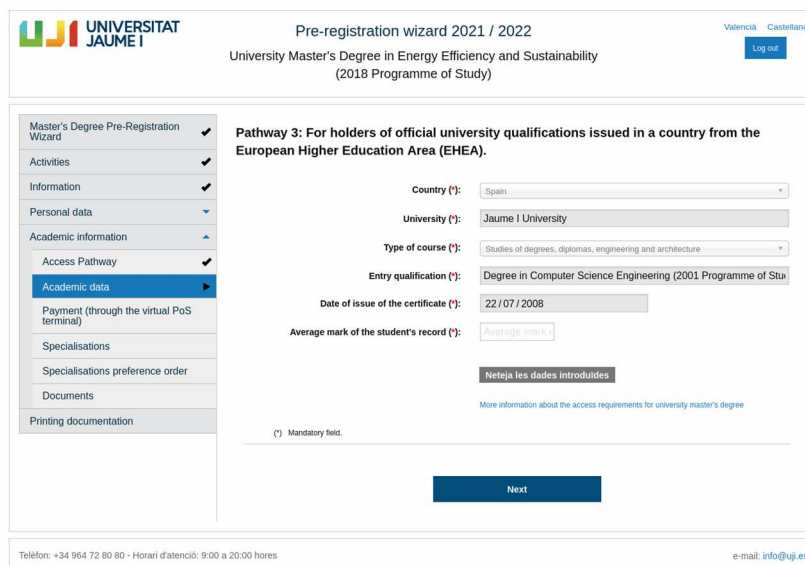
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Telephone: +34 964 72 80 80 - Business hours: 9:00 a.m. to 8:00 p.m.

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<b>Reference:</b>	<b>Dissemination:</b> PU	<b>Version:</b>	1.0
		<b>Status:</b>	Final



When the evidence is received and processed, you will be redirected back to the pre-enrolment application, where the evidence data will have been used to fill in the blank fields



UNIVERSITAT JAUME I

Pre-registration wizard 2021 / 2022  
Valencia Castellano Log out

University Master's Degree in Energy Efficiency and Sustainability  
(2018 Programme of Study)

Master's Degree Pre-Registration Wizard ✓

Activities ✓

Information ✓

Personal data ▾

Academic information ▲

Access Pathway ✓

**Academic data ▶**

Payment (through the virtual PoS terminal)

Specialisations

Specialisations preference order

Documents

Printing documentation

**Pathway 3: For holders of official university qualifications issued in a country from the European Higher Education Area (EHEA).**

Country (\*): Spain

University (\*): Jaume I University

Type of course (\*): Studies of degrees, diplomas, engineering and architecture

Entry qualification (\*): Degree in Computer Science Engineering (2001 Programme of Stu

Date of issue of the certificate (\*): 22 / 07 / 2008

Average mark of the student's record (\*): Average mark

Neteja les dades introduïdes

More information about the access requirements for university master's degree

(\*) Mandatory field.

Next

Telèfon: +34 964 72 80 80 - Horari d'atenció: 9:00 a 20:00 hores e-mail: info@uji.es

After this point, the test is complete, and the application can be left unfinished. If you are legitimately using the application, please go on and refer for help to the same application footer and the manuals on the UJI corporate website.

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		Status:	Final